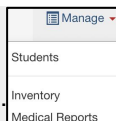


Welcome to FinalForms!

FinalForms empowers athletic trainers by creating efficiencies in managing, editing, and viewing student health history and medical information. Student data can be searched, sorted, exported, and more. Review the AT's Playbook to learn more about harnessing the power of FinalForms.

1 Upon login, you will arrive in medical mode. If you leave this area to view medical reports, you can click **MANAGE >> STUDENTS** to return to this main page.

2 Click on **MANAGE >> MEDICAL REPORTS** to view medical reports.



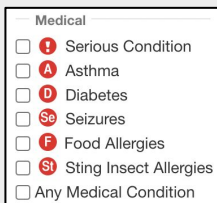
3 Click on your **NAME DROPDOWN** to change password, edit profile (name, email address), or log out.

4 Click on **SCHOOLS** to view students from one specific school.

5 Click on **IMPORT** to import medical related information such as concussion baseline tests.

6 Click on the **QUESTION MARK** to see a glossary of the meanings of icons, symbols, and colors.

7 Click on drop down to filter students by **STATUS** or by **CONDITION**.



8 Quick search by **NAME** or **ID** (press enter to apply)

By Name or ID...

9 Filter students by **SEX** or **CLASS**



10 Filter students by **SPORT** (i.e. football, golf, basketball) or by **SEASON** (i.e. fall, winter, spring)



FINALFORMS

Students (155 Records)

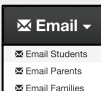
USE FILTERS AND SORTING TO MANAGE YOUR RECORDS FOR THE 2022-23 SCHOOL YEAR.

7 Q By status... 8 By Name or ID... 9 Sex 10 Class... 11 Sport/Season... 12 Email 13 Export

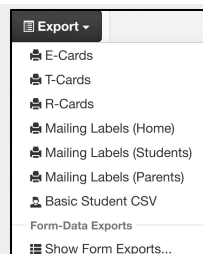
Status	Name	Date of Birth	Class	Sports	Actions
<input checked="" type="checkbox"/> A D F St 374 682	Abbott, Aaron	3/16/2008 M - 14	2026 9th	Boys Football	+ E-Card + T-Card Forms
<input checked="" type="checkbox"/> A D F St 00 --	Acevedo, Abram	8/23/2010 M - 12	2034 1st	+ Add Sport	+ E-Card + T-Card Forms
<input checked="" type="checkbox"/> A D F St 00 --	Acosta, Adalberto	8/23/2010 M - 12	2026 9th	+ Add Sport	+ E-Card + T-Card Forms
<input checked="" type="checkbox"/> A D F St 284 --	Alvarado, Roscoe	12/1/2008 M - 13	2026 9th	Girls Volleyball	+ E-Card + T-Card Forms
<input checked="" type="checkbox"/> A D F St 375 --	Ayala, Mason	5/6/2008 M - 14	2026 9th	Girls Basketball Girls Gymnastics Coed Wrestling Boys Baseball	+ E-Card + T-Card Forms
<input checked="" type="checkbox"/> A D F St 361 --	Banks, Ashley	11/17/2012 F - 9	2029 6th	+ Add Sport	+ E-Card + T-Card Forms
<input checked="" type="checkbox"/> A D F St 351 --	Banks, Carlton	8/17/2005 M - 17	2024 11th	+ Add Sport	+ E-Card + T-Card Forms
<input checked="" type="checkbox"/> A D F St 360 --	Banks, Hilary	10/4/2004 F - 18	2023 12th	Girls Golf	+ E-Card + T-Card Forms
<input checked="" type="checkbox"/> A D F St 354 --	Barone, Raymond "Ray"	2/6/2007 M - 15	2025 10th	+ Add Sport	+ E-Card + T-Card Forms
<input checked="" type="checkbox"/> A D F St 366 683	Barone, Robert	9/23/2005 M - 17	2023 12th	Coed Track and Field Boys Football	+ E-Card + T-Card Forms

11 View data from past years by clicking on **SPORT/SEASON** or the icon.

12 **EMAIL** current students, parents, or families (both students and families).



13 Click **EXPORT** to export current student data in a specific format.



Managing a Student

Status	Name	Date of Birth	Class	Sports	Actions
14 [E-Card] [A] [D] [F] [St] [!] [374] [682]	17 Abbott, Aaron	3/16/2008 M · 14	2026 9th	Boys Football	18 + E-Card 19 T-Card 20 Forms 21 [Notification] [0] 22 [File] [0]

- 14 MEDICAL CONDITION ALERTS**
Glance at the alerts to see if the student has any medical conditions. Roll over the alerts to view the triggers.

Allergies: bees, peanuts, Stinging Insects (Has EpiPen)

- Medical**
- ☐ [!] Serious Condition
 - ☐ [A] Asthma
 - ☐ [D] Diabetes
 - ☐ [Se] Seizures
 - ☐ [F] Food Allergies
 - ☐ [St] Sting Insect Allergies

- 15 PHYSICAL CLOCK**
Click the [374] icon to update a physical expiration date.

Physical & Athletic Eligibility
MANAGE ATHLETIC ELIGIBILITY INFORMATION FOR A STUDENT ACCESS FOR REVIEW

Physical Participation Status
The student's physical form expiration date is used to keep track of when another physical is required.

Exam Date: 10/15/2022

Expiration: 10/15/2022

Calculate this expiration

- 16** Click the [---] icon to input a new concussion baseline report.

Abram Acevedo Concussion Reports

No concussion reports added yet. Click "New Concussion Report" below to add one.

- 17** Click a student's **NAME** to view documents, past sports, past activities, equipment history, medical reports, medical history, and concussion test history.

Search Student E-Cards...

Roscoe Alvarado '26 [St] [!]

1969 OCEAN TR
WESTLAKE, IL 20769

Custodial Notes: sampletext1166

Keenan May - Mother - 264-893-2540 - 496-265-8524 - 468-412-7262

Mohammad McHammond - Father - 365-376-7937 - 415-196-7480 - Not Custodian

EC 1: Davis Stanton - Friend - 723-730-6938

EC 2: Stewart McKay - Neighbor - 670-436-8226 - 871-951-7582 - 928-823-1987

EC 3: Carla Barrios - Friend - 746-182-1165

Insurance: Medical Mutual - Policy #: 25429813 - Holder: Lazaro Alvarado

In the event that reasonable attempts to contact above parent/guardians was made, I/we hereby give consent for (1) The administration of any treatment deemed necessary by:
Physician: Adam Whitaker - 617-343-6075

Dentist: Coy Chang - 534-833-5594

Medical Specialist: Bess McLeod - 311-856-9906

Or, in the event the preferred physician or dentist is not available then consent is given for treatment by any licensed physician or dentist and (2) The transfer of the child to:
Hospital: Children's Pediatric - 213-282-7951

or any hospital reasonably accessible. This authorization does not cover major surgery unless the medical opinions of 2 other licensed physicians or dentists concurring in the necessity of such surgery, are obtained prior to the performance of such surgery. Below are listed facts concerning the child's medical history including allergies, medications being taken, medical conditions, and any physical impairments to which the physicians or dentist should be alerted:

Existing Medical Conditions: Blood Disorder (Explanation: sampletext1207) - Other Health Concerns: sampletext1210

Injuries: sampletext1228

Medications: sampletext1240

Allergies: sampletext1184, Stinging Insects

Signed by Lazaro Alvarado on Oct 13, 2022

- Click the **E-CARD** icon [+ E-Card] to view a student's emergency medical authorization information including:

- > Student name and class
- > Medical condition alerts
- > Date of birth
- > Home address
- > Names and phone numbers of parents and emergency contacts
- > Insurance information
- > Names and phone numbers of physician, dentist, medical specialist, and hospital of choice
- > Existing medical conditions, injuries, medications, and allergies
- > Signature and date of parent/guardian's consent or refusal of treatment

- 19** Click on the **T-CARD** icon [T-Card] to view a student's transportation information.

- 20** Click on the **FORMS** icon [Forms] to view a student's form statuses.

Roscoe Alvarado's Forms

- ☒ Contact Information
- ☒ Health History & Medical Profile
- ☒ Medications
- ☒ Injuries & Hospitalizations
- ☒ Past & Ongoing Health Conditions
- ☒ OHSAA PPE Physician Questions
- ☒ OHSAA COVID-19 PPE Questions (Optional)
- ☒ Emergency Medical Authorization
- ☒ Transportation Information
- ☒ ODE Connectivity Questions
- ☒ Code of Conduct

- 21** Click the **NOTIFICATION** icon [Notification] and select **PHYSICAL STATUS** to send an email reminder to the student and his/her parent/guardian about physical expiration. You can also use this icon to email students and parents regarding other matters.

Prompt

☒ Physical Status
Last sent: 5 weeks ago

☐ Payment

☒ Reset Password

Email: _____

☒ Student & Parents

- 22** Click the **FILE** icon [File] to upload PDF, JPEG, or DOC files.

Aaron Abbott Documents

No documents uploaded yet.

-
-
-
-
-
-
-

Medical Reports

Manage

Alexander Hamilton
Athletic Trainer

Submit a Medical Report

Medical Reports

Full Report

Quick Treatment

Evaluator:

Alexander Hamilton

Student:

-- Select Student --

☐ Check if student is outside system.

Sport:

-- Select Sport --

Location/Venue:

Place of injury...

Medical Status:

-- Please Select --

Date/Time of Incident:

Novemb

30

2022

--

09 AM

:

20

Subjective:

Your subjective analysis...

Objective:

Your objective analysis...

Assessment Notes:

Notes about your assessment / diagnosis...

Incident Summary:

(in a few words)...

Briefly describe the injury, illness, or medical incident.

Note: Can be updated later. Use Assessment Notes above for lengthy descriptions.

-- Severity --

-- Severity Type --

☐ Student Concussed?

Affected Location:

-- Body Area --

-- Body Part --

-- Side --

Referral Information (Indicates report was escalated to a Doctor or Health Care Facility)

☐ Check if referred to a Doctor or Health Care Facility.

Initial Treatment

☐ Tape
 ☐ Compression Wrap
 ☐ Ice

☐ Heat
 ☐ Electric Stim
 ☐ Stretch

☐ Rehab
 ☐ Full Evaluation
 ☐ shenee

☐ Other

Initial Treatment Notes:

Describe your treatment on site...

Recommended Treatment Plan

☐ Use Brain Injury Recovery Plan Form?

☐ Ice Packs
 ☐ Ice Massage
 ☐ Stretch
 ☐ Rehab

☐ Compression Wrap - except when showering & icing
 ☐ Heat Pad - moist type heat is best

Treatment Plan:

Outline your recommended treatment plan for parents (including exercises)...

Additional Notes:

Sensitive Information & Report Visibility Options

☒ BY DEFAULT, NO NOTIFICATIONS WILL BE SENT TO COACHES OR PARENTS OF STUDENT. THIS REPORT WILL NOT BE VISIBLE TO THEM.

Share with Parents:

☐ Check this box to open report to student's parents.

Share with Coaches:

☐ Check this box to open report to student's coaches.

Notify Others:

john@example.com, jane@example.com, etc...

Send details of this report to other individuals (comma separated list of emails).

OR ALTERNATIVELY

Sensitive Info:

If you DO choose to open this report to coaches/parents (check boxes above) you can still log sensitive information here that they will not see.

Submit Report

Cancel

Click on **MANAGE >> MEDICAL REPORTS** to arrive at a page that looks like the image on the right. Use the interface for any of the following actions or combine these actions for detailed reporting.

- Filter student by medical report status
- Search for any student by name
- Filter students by sport or season
- Filter medical reports by body part
- Filter by date range
- View a summary or export current medical **REPORTS** in a specific format

Manage

Students

Inventory

Medical Reports

Reports

☒ Show Summary Details

☒ Surgeries CSV

☒ Referrals CSV

☒ Full CSV

Medical Reports (4 Records)

Schools: All

+ New Medical Report

+ New Quick Treatment

USE FILTERS AND SORTING TO MANAGE YOUR RECORDS.

Open

Date Range: mm/dd/yyyy to mm/dd/yyyy

Exclude Updates?

By status...

By Name or ID...

Sport/Season...

By body part

By description...

Reports

Last Updated	Student Name	Impacted Sports	Description	Actions
11/1/16 (2332 days open)	Weeks, Cyril	2022-23 Boys Football	A Dr. Cond Left Brain - Concussion	+QuickUpdate Edit 1
11/1/16 (2332 days open)	Curry, Greely	2022-23 Girls Volleyball	A Dr. Cond Left Brain - Concussion	+QuickUpdate Edit 1
6/25/16 (2344 days open)	Johns, Leopoldo	2022-23 Girls Basketball	A Left Lower Leg - Fractured Tibia - Anusion	+QuickUpdate Edit 2
6/25/16 (2344 days open)	Pratt, Ricky	2022-23 Coed Track and Field	A Left Lower Leg - Fractured Tibia - Anusion	+QuickUpdate Edit 2

Getting the Most Out of Medical Reports

A single medical report should track the entire life-cycle of an injury. Updates to the reports should be submitted by clicking on the **UPDATE** button. Reports should eventually be closed once the athlete is back to full health and no longer receiving treatment.

Full Report + New Medical Report

When a student is injured, open a **NEW MEDICAL REPORT** and use the updates to track assessments, treatments, and changes in status. Parents and coaches will receive notification unless you mark it as sensitive.

Quick Treatment + New Quick Treatment

A **QUICK TREATMENT** can be used to document drop-in treatment sessions not related to previously open medical reports.

Report Update +QuickUpdate

These often serve the same purpose as quick treatments except that they are follow-ups to previous medical reports. Updates frequently include changes in status for a student.

Referrals

Any medical report or update allows for the input of referral information such as: hospitalized, surgery, x-ray, MRI, physical therapy, CT scan, health system, location, doctor, and diagnosis.

Referral Information (Indicates report was escalated to a Doctor or Health Care Facility)

☒ Check if referred to a Doctor or Health Care Facility.

☐ Hospitalized
 ☐ Surgery
 ☐ PT

☐ X-Ray
 ☐ MRI
 ☐ CT-Scan

Health System:

Cleveland Clinic

Cleveland

Doctor:

Dr. Rogers

Diagnosis:

(in a few words)...

Note: You will be able to add/udpate this information later as well.

www.finalforms.com support@finalforms.com